

Letterhead Artwork Guidelines



Bleed area: 8.627" x 11.127"

Make sure that your background extends to fill the bleed to avoid your Letterhead having white edges when trimmed.



Trim: 8.5" x 11"

This is where we aim to cut your Letterhead.



Safe area: 8" x 10.5"

Make sure any important aspects of your design such as text, photos, and logos are inside of the safe area, otherwise they may be cut off.